

# Minutes of Board Business Meeting

## School Board Shakopee Public Schools

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A Board Business Meeting of the School Board of Shakopee Public Schools was held Monday, October 12, 2015, beginning at 6:00 PM in the District Office Board Room, 1200 Town Square, Shakopee, MN 55379.

1. CALL TO ORDER AND ROLL CALL - VICE CHAIR SWANSON.

1. 1. Welcome Back School Board Member Mary Romansky

PRESENT: Hallett, McKeand, Romansky, Tucker and Swanson

ABSENT: Bowerman

2. WE ARE SHAKOPEE SCHOOLS - GOOD NEWS ITEMS.

Presenter: Vice Chair Scott Swanson

2. 1. Recognition of Student Academic Achievement

The Board recognized the following 2016 National Merit Scholar Semifinalist:

Madeline Rice

The Board recognized the following 2016 National Merit Scholar Commended Students:

Ben Allard

Phoebe Hessen

Josh Klemm

Jayden Luikens

Jacob Russett

2. 2. Edward Jones Financial Advisors Recognition.

Presenter: Paul Youngs, Edward Jones FA

2. 3. Recognition of Shakopee Softball Coach Neil Johnson.

3. RECOGNITION OF VISITORS TO BOARD MEETING.

4. CONSIDERATION OF AGENDA AS PRESENTED AND ADDITIONS.

5. CONSENT ITEMS

5. 1. Personnel Items

**5.1.1 Acceptance of Retirement**

Last Name, First Name, Position, Location, Effective Date

Johnson, Mark, Custodian, Sun Path, 10/08/2015

**Recommended Action**

Accepted the retirement as presented and thanked them for their service to the district.

**5.1.2 Acceptance of Resignations**

Last Name, First Name, Position, Location, Effective Date

Crosby, Elizabeth, Food Service Worker, TLC, 9/18/2015

Dziuk, Bobbi Jo, Program Support Assistant, High School, 10/09/2015

Palmer, Daniel, Custodian, West Junior High School, 9/25/2015

Rodriguez, Pilar, Program Support Assistant Bilingual, Central Family Center, 9/25/2015

Swenson, Lori, Program Support Assistant, Sun Path Elementary School, 10/02/2015

Tobon, Eliza, Benefits Assistant, District Office, 10/02/2015

**Recommended Action**

Accepted the resignations as presented.

**5.1.3 Approval of Unaffiliated Contracts**

Last Name, First Name , Position, Location, Effective, Salary

Kosowski, Joseph, Apple System Administrator, District Wide, 9/28/2015, \$64,000.00

Timm, Matthew, Accounting Specialist, District Wide, 10/05/2015, \$52,000.00

**Recommended Action**

Approved the above unaffiliated contracts as presented.

**5.1.4 Approval of Certified Contracts for the 2015-16 School Year**

Last Name, First Name, Position, Location, Grade, Step, FTE, Effective, Salary Annual

Kasper, Jessica, Teacher, Social Studies, High School, MA, 11, 1.0, 9/14/2015, \$53,027.00, Prorated 177 days

Schannen, Shelly, Teacher, Kindergarten, Red Oak Elementary School, BA + 10, 3, 1.0, 8/24/2015,

\$39,401.00

**Recommended Action**

Approved certified contracts for the 2015-16 school year as presented.

**5.1.5 Approval of Non-Certified Contracts**

Last Name, First Name, Position, Location, Salary, Effective

Charm, Claire, Program Support Assistant, Central Family Center, \$14.02/hr, 10/02/2015

Clemens, Cherry, Program Support Assistant, High School, \$14.02/hr, 9/10/2015

Dougall, Haley, Program Support Assistant, Sweeney Elementary School, \$14.02/hr, 10/06/2015

Harden, Angela, Program Support Assistant, High School, \$14.02/hr, 9/15/2015

Kluess, Alexandra, Avid Tutor, East/West Junior High School , \$14.02/hr, 9/15/2015

Meersman, Sherry, Security Attendant Greeter, West Junior High School, \$14.02/hr, 9/15/2015

Niesen, Alyssa, Program Support Assistant, West Junior High School, \$14.02/hr, 9/22/2015

Rush, Brandi, Food Service Worker I, West Junior High School, \$12.53/hr, 9/08/2015

Sullivan, Jennifer, Program Support Assistant, Sweeney Elementary School, \$12.58/hr, 10/06/2015

Toward, Carrie, Special Education Secretary, Sweeney Elementary School, \$14.02/hr, 10/07/2015

Wahlstrom, Alyssa, Program Support Assistant, Sweeney Elementary School, \$14.02/hr, 10/01/2015

**Recommended Action**

Approved non-certified contracts as presented.

**5.1.6 Approval of Long Term Substitute Contracts**

Name LTS, Replacing, Position, Location, Approx. Dates, Grade/Step, Approx. Days, FTE, Salary

Bauder, Cynthia, Otting, Kailey, Teacher, Grade 3, Jackson Elementary School, 10/02/2015 through 12/11/2015, MA Step 3, 48 days, 1.0, \$254.10/day

Kleckler, Jennifer, Batalden, Jennifer, Teacher, Kindergarten, Jackson Elementary School, 8/24/2015 through 12/18/2015, BA Step 4, 81 days, 1.0, \$207.53/day

Kleckler, Jennifer, Westbrook, Erin, Teacher, Grade 2, Jackson Elementary School, 1/04/2016 through 04/01/2016, BA Step 4, 65 days, 1.0, \$207.53/day

Leroux, Karen, Wangen, Susan, Teacher, Grade 4, Sweeney Elementary School, 9/28/2015 through 12/18/2015, MA + 30, Step 8, 57 days, 1.0, \$310.38/day

**Recommended Action**

Approved long term substitute contracts as presented.

**5.1.7 Approval of School Year Co-Curricular Assignments**

Name, Position

Amundsen, Thom, Drama Club

Andreen, Kelsey, Student Council

Bade, Bruce, Science Olympiad

Buettner, Tracy, National Honor Society

Bloom, Elizabeth, Yearbook

Christenson, Eric, Instrumental Music

Evelt, Mitch, Assistant Jazz  
Fahey, Christopher, Science Olympiad  
Finke, Bruce, Student Council  
Fore, Ashley, Yearbook  
Gerleman, Alex, Assistant Vocal Music  
Irvin, Katie, Vocal Music  
Keenan, Bridget, Vocal Music  
Kleinfehn, Milicent, Student Council  
Kovic, Mike, Vocal Music  
Marek, Amanda, Yearbook  
McNeely, Courtney, Student Council  
Meckler, Jana, Instrumental Music  
Moya, Megan, National Honor Society  
Oman, John, Future Cities  
Richter, Erin, Student Council  
Sater, Sater, Instrumental Music  
Schultz, Heather, Yearbook  
Toufar, Jake, Science Olympiad  
Van Sickle, Karen, Vocal Music  
Vander Veen, Sean, Instrumental Music

**Recommended Action**

Approved co-curricular assignments as presented.

**5.1.8 Contract Adjustment for Special Education Supervisors**

Name	Position	Number of Days	Adjusted Salary
Michele Cuka	Special Education Supervisor	220 to 260 days	\$105,254
Heidi Nistler	Special Education Supervisor	220 to 260 days	\$105,254

**Recommended Action**

Approved the contract adjustments as presented.

5. 2. Approved the minutes of the Board Learning Session and Board Business Meeting held on September 21, 2015.

5. 3. Approved the bills and authorized to pay same.

5. 4. Approved of wires report.

5. 5. Approval of Change Order

Change Order #1 for the East Jr. High School Elevator Updates with Brennan Companies in the amount of \$675.00 is presented for approval.

**Recommended Action**

Approved the change order as presented.

5. 6. Resolution Appointing Election Judges

A resolution appointing election judges for the November 3, 2015 School District General and Special Election will be presented for approval.

**Recommended Action**

Approved the resolution appointing election judges as presented.

**6. OLD BUSINESS DISCUSSION ITEMS**

6. 1. Teaching & Learning Report

Nancy Thul, Director of Teaching and Learning, discussed the scope of work for 2015-16 within the department and outline the course proposal process and timeline.

## 6. 2. Enrollment Update

Superintendent Rod Thompson provided an enrollment update for the Board.

## 7. OLD BUSINESS ACTION ITEMS

### 7. 1. Updated Participatory Planning Document and User Group Structure

Superintendent Rod Thompson presented an updated Participatory Planning Document and User Group Structure for Board review and approval.

#### **Recommended Action**

McKeand/Romansky moved to approve the updated Participatory Planning Document and User Group Structure as presented; motion passed unanimously.

### 7. 2. 1st Readings of the School District Series 100, 200 & 300 Policies

Assistant Superintendent John Bezek presented School District Series 100, 200 & 300 Policies for 1st Reading.

1st Reading for the following with no change:

- 101.1 Name of the School District
- 102 Equal Educational Opportunity
- 203.2 Order of the Regular School Board Meeting
- 203.6 Consent Agendas
- 204 School Board Meeting Minutes
- 207 Public Hearings
- 211 Criminal or Civil Action Against School District
- 214 Out-of-State Travel by School Board Members
- 303 Superintendent Selection
- 304 Superintendent Contract, Duties and Evaluation
- 305 Policy Implementation
- 306 Administrator Code of Ethics

1st Reading for the following with recommended changes:

- 101 Legal Status of the School District
- 103 Complaints - Students, Employees, Parents, Other Persons
- 104 School District Mission Statement
- 201 Legal Status of the School Board
- 202 School Board Officers
- 203 Operation of the School Board - Governing Rules
- 203.5 School Board Meeting Agenda
- 205 Open Meetings and Closed Meetings
- 206 Public Participation in School Board Meetings
- 208 Development, Adoption, and Implementation of Policies
- 209 Code of Ethics
- 210 Conflict of Interest - School Board Members
- 212 School Board Member Development
- 213 School Board Committees
- 301 School District Administration
- 302 Superintendent

1st Reading to add the following:

- 203.1 School Board Procedures; Rules of Order

1st Reading to remove the following:

- 201.1 General Organization of the School Board

#### **Recommended Action**

Hallett/Romansky moved to accept the 1st Readings of the School District Series 100, 200 & 300 Policies as presented; motion passed unanimously.

## 8. NEW BUSINESS DISCUSSION ITEMS

9. NEW BUSINESS ACTION ITEMS

9. 1. SW Metro Intermediate District Joint Powers Agreement

The SW Metro Intermediate District Joint Powers Agreement was presented for Board approval.

**Recommended Action**

Romansky/Tucker moved to approve the Joint Powers Agreement as presented; motion passed unanimously.

**9.2 Facility Naming**

In recognition of Softball Coach Neil Johnson's years of dedication and support of softball in the Shakopee Community, Superintendent Rod Thompson presented a resolution to name the softball fields adjacent to Vaughan Field as the Neil Johnson Softball Complex.

**Recommended Action**

Tucker/Romansky moved to approve the naming of the Neil Johnson Softball Complex as presented; motion passed unanimously.

10. OTHER

11. COMMITTEE REPORTS

12. UPCOMING MEETINGS AND IMPORTANT DATES

November 3, 2015	General and Special Election	7:00AM-8:00PM
November 9, 2015	Board Business Meeting	6:00PM
November 23, 2015	Board Learning Session	5:00PM
December 14, 2015	Board Business Meeting and Truth in Taxation Hearing	6:00PM

13. ADJOURNMENT

At 7:05PM, Romansky/Hallett moved to adjourn as presented; motion passed unanimously.